

LPT/STD/ISD
Application Form

RAFT

① sc/c

Mahanagar Telephone Nigam Ltd, Mumbai Application for LPT/STD/ISD Public Telephone (PT)

1. Name of the applicant in whose name LPT/STD/ISD is required. : _____
2. Charging Equipment proposed to be used. : i) Manufacturer _____
ii) Model No. _____
3. Address of installation : _____
: _____
4. Residential Address of applicant : _____
: _____
5. Permanent address of applicant : _____
: _____
6. If applicant is handicapped, please state so and attach the document indicating the disability. (i) Yes (ii) No
7. Telephone number in the vicinity of the installation address (if any) : _____
8. Whether any PCO is working in the name of applicant in the same premises, if so indicate the Tele.Nos. What is the Tele. No. : _____
9. Whether any PCO is working in the name of Applicant at other premises. If yes, please Indicate Tele.Nos. : _____
Telex/ Fax No. : _____

Mahanagar Telephone Nigam Ltd, Mumbai

O/o the General Manager () / QCSC

Application Form No. _____

Received an application for LPT/STD/ISD Public Telephone & the same is registered vide No. _____

Dated _____

Receipt Assistant

10. PT layout plan indicating Public road/lane and layout of the room.

Attach a simple sketch [Signed by applicant]

11. Proposed timing of PT

Working day From _____ to _____
Holidays From _____ to _____

12. * (a) I am enclosing demand draft No _____ of Bank

Branch _____ Dated _____ for amount _____

* (b) I will be paying by cash after receipt of demand note.

* Strike off whichever is not applicable.

13. I /We hereby declare that the current rules and regulations/ instructions/ terms and conditions of the MTNL as amended from time to time are acceptable to me/ us. I/We also agree that any dispute arising with MTNL will be subjected to Arbitration by the arbitrators appointed by the MTNL. The undertaking duly signed by me/ us is annexed.

Signature of the applicant

Date :

Name

- Encl:-
1. Proof of identity (zerox of any one of the document of; Voters Photo Identity card, Driving licence, PAN card by Income Tax department, Passport).
 2. Attested signature by Banker in original.
 3. Ration card. (in case of individual)
 4. Undertaking.
 5. Rough sketch of PT layout.

For Office Use Only

Application received on _____

Regn. No. _____

Dtd.

The documents are verified with original by undersigned and found them to be in order.

Signature: _____
 Name : _____
 Staff No: _____
 Design : _____
 QCSC : _____

②

Undertaking by PCO HolderISD & STD or LOCAL PUBLIC TELEPHONE

I, I, Shri./Mrs/Miss. _____

S/o, D/o, W/o _____ and resident of _____

hereby state and declare the following :-

- a. My nationality is Indian and I am above 18 year of age.
- b. The premises where the Public Telephone required is:
 - i. easily accessible to public
 - ii. occupied by me / allotted to me by _____
(Name of Authority)
 - iii. not a residence.
- c. DoT-TEC approved CCB instrument only will be purchased by me at my own cost for the LPT provision and the same will be maintained by me in working condition. Similarly, DOT-TEC approved charging equipment will be purchased by me at my own cost for my STD/ISD PCO which will be compatible to operate invariably on 16 KHz metering pulse from the telephone exchange and calls will be charged according to this metering pulse.
- d. My landlord has no objection for installation of STD/ISD PCO at Installation address. However, if in future my landlord takes objection for STD/ISD PCO then I hereby authorize MTNL Mumbai to disconnect my PCO line without giving any notice to me. Further, I indemnify MTNL Mumbai from any liabilities due to any dispute between me and the owner and / or lesser of the premises.
- e. I hereby declare that all the documents provided by me for STD /ISD PCO are true and genuine. However if in future any of the documents submitted by me proves to be false and/ or fabricated in that case MTNL Mumbai is authorised to disconnect my PCO line without giving any notice to me and I am aware that I will be liable for losses and consequences arising thereof.
- f. I am also aware that if any of the above information stated at item No.1(a) to (e) is found to be false or incorrect or distorted my PCO will not be installed by MTNL and that the money deposited by me to MTNL for STD/ISD/local PCO will be refunded to me without interest. Also, if any of the conditions stated at item (1) above is violated at any stage, my Public Telephone is liable for disconnection by MTNL at any time without giving any notice to me.

2. After the installation of the STD/ISD/local PCO by MTNL, I give the following undertaking:

- a. I shall not replace the LPT CCB instrument/STD PCO charging equipment with any other type of instrument other than DOT-TEC approved.
- b. I shall charge strictly according to MTNL rates. The STD PCO pulse will be sent by exchange and I will use a charging device which operates only on 16 KHz exchange pulse. For local PCO, I will programme my LPT instrument according to pulse rate decided by MTNL which is 90 second at present.
- c. I shall not charge any service charge or any other additional charge from the Public for local calls made from local PCO. For STD PCO I know that I am eligible to charge upto Rs.2/- only per STD call as service charge.
- d. I shall allow everybody to use the PCO and I shall keep PCO open on all days.
- e. I shall not convert this LPT into a private phone.
- f. I shall allow use of VCC cards without collecting any charges from users.
- g. I shall abide by all the rules and instructions of MTNL as modified from time to time.
- h. I shall ensure prompt payment of telephone bills and I am aware that my first and subsequent PCO connections are liable to be disconnected should I become a defaulter for non-payment for any of my PCO bill.
- i. In case I do not receive any telephone bill on prescribed date, I will, on my own approach Accounts Officer(Telephone Revenue), for getting the bill for making payment to avoid disconnection of my PCO for non payment.
- j. I shall extend all co-operation every time to MTNL staff / officers who come for inspection / verification.
- k. I guarantee minimum monthly revenue of Rs.500/- per month for Local PCO and Rs.1600/- per month for ISD/STD PCO.
- l. I am fully aware that if any of the statements given at item 2 (a) to (k) above is violated by me, the PCO is liable to be disconnected by MTNL without any notice.

Date :

Signature & Name of Applicant

Place :

MAHANAGAR TELEPHONE NIGAM LIMITED, MUMBAI

(3)

INSTRUCTIONS TO APPLICANTS REQUESTING FOR LPT/STD/ISD/PCO

The premises where LPT/STD/ISD is required to be installed should be accessible to the public and it should preferably be facing the public road. LPT/STD/ISD WILL NOT BE INSTALLED IN RESIDENCE.

Please ensure that all columns in the application form are filled in properly and all relevant documents as given below are annexed with the application form before submitting to the PCO Registration Counter.

1. Enclose a sketch clearly indicating the location of the PCO, the name of the Street, access to location from the street etc., and duly signed by the applicant.
2. Undertaking on paper from the applicant.
3. D.D. For Rs. 3000/- & Rs.5000/- drawn in favour of MTNL, Mumbai or by cash towards Security Deposit for LPT & STD/ISD PT respectively.
4. (a) Self attested zerox of proof of identity, i.e. any of the following:
 - i) Voter's Photo Identity Card.
 - ii) Driving Licence.
 - iii) PAN card of Income Tax Department.
 - iv) Passport (original to be shown at counter)
- (b) Signature attestation by Banker in original.
5. THE APPLICATION SHOULD BE SIGNED BY THE COMPETENT AUTHORITY AS INDICATED BELOW. Office seal should be affixed in all cases except individuals.
 - a) By the individual applicant.
 - b) Director / Authorized, if it is for a company.
 - c) By all partners, if it is partnership concern.
 - d) By secretary, if it is a Society.
 - e) Trustee, if it is a Trust.
 - f) By the Principal, if it is for the College/School.
6. The applicant is required to purchase & provide at his own cost TEC approved models of CCB type PCO instrument for LPT and TEC approved charging device for STD/ISD PCO only & no other model. In case the CCB type PCO instrument is other than TEC type approved, the Local PCO will NOT be installed. Similarly, if charging device is not of TEC type approved, STD/ISD PCO will not be installed.
7. The applicant is informed that MTNL has full right to deny installation of LPT/STD/ISD at the installation address should there be any outstanding dues against any telephone that is/was working at the installation address.
8. The registration for the Local /STD/ISD PCO shall be done only if above conditions & required valid documents are furnished along with the application. It is therefore the responsibility of the applicant to ensure supply of all the valid documents to the MTNL authorities.
9. In addition to above, whenever it is required MTNL may request the applicant for production of additional documents as may deem fit & the same shall be produced by the applicant.